

**Municipal Building Committee
Long Sands Bathhouse
Minutes for April 30, 2015**

Present: Michael Sullivan, Director of Parks and Recreation, Dean Lessard, Director of Public Works, Dylan Smith, Steve Bradstreet, Jim Bartlett, Stu Dawson, Jim Smith, Tim Ward, Erin O'Dea

Absent: Joseph Lipton, Nelson Giordano

Meeting minutes from April 15 were accepted.

Steve Bradstreet's revised schedule for attendance at Board of Selectman and Planning Board meetings was shared with the committee.

The Ransom preliminary design report should be completed by May 6, 2015 and will be shared with the Building Committee at the next meeting to be held on May 14, 2015.

The first of three Public Participation meetings will be held on May 21, 2015 at 6:00pm at the Senior Center. The Committee will determine if the second Public Participation meeting currently scheduled for July 30th should be rescheduled due to the timing of the plan submission to the Town.

Discussion regarding the Public Participation meeting agenda. Jim will be the meeting Chair, Steve will present and facilitate the meeting on May 21, 2015.

A workgroup including Mike, Dean, Dylan, Tim and Jim Smith will meet at the Parks and Recreation office on Thursday, May 7 at 2:00pm to plan for the first Public Participation meeting. The meeting is to inform the public on the project and to get their feedback and ideas at an early planning stage. All committee members are invited to attend if they wish or ideas may be submitted via email to the Committee. The workgroup will review topics discussed with the Committee at the next meeting to be held on May 14, 2015.

Discussion about advertising the Public Participation meeting. Suggestions included: Post on the Town website, Parks & Rec Facebook page, Public Works Facebook page, local cable TV channel, article in the local newspapers and post at voting polls.

Jim is planning to get on the agenda for an upcoming Board of Selectman meeting to update them on the progress of the project. Jim also would like to obtain a written statement from the Board stating that the project should continue to move forward regardless of any ownership issues that have not been resolved.

Steve shared an updated budget spreadsheet with the Committee. The budget breakout now reads "Building" and "Roadway" as opposed to "Building" and "Drainage" and budgets were updated.

The Ransom invoice from March was reviewed by the Committee.

The next Building Committee meeting is scheduled for May 14, 2015 at 4:00pm.