

**Municipal Building Committee
Long Sands Bathhouse
Minutes for October 20, 2016**

Present: Michael Sullivan, Dean Lessard, Dylan Smith, Jim Bartlett, Brenda Knapp, Nan Graves, Don Lawton, Steve Bradstreet, Ben Walters

Absent: Stu Dawson, Jim Smith, Erin O'Dea

The Committee accepted the minutes from the October 13th meeting.

Steve Bradstreet updated the Committee on the status of the DEP application. The official filing date was August 14, 2016. The DEP office is aware of the Bathhouse schedule. Steve will get in touch with the office regarding the application progress and will keep Jim Bartlett updated.

Dean and Maureen met with DOT on Friday. Dean reported that once the road has been moved the DOT's prescriptive rights will be relinquished. The grant for the project gives the permission to proceed.

Jim Bartlett suggested that a copy of the map be attached to a memo and the deed to create a public record for filing and sharing with Amber and the Board of Selectmen.

Steve reviewed a letter to the Planning Board that addresses their questions regarding flood prevention. He will send the letter along with Ben's letter and a copy of the plan to Scott tomorrow.

Amber will require the third party review before a building permit is issued. Steve will follow up with her. Oak Point will conduct the third party review. Steve will submit to Amber.

Ten sets of plans have been sent out to HL Patten, Woods Excavating, Inofob, SUR Construction, Caleb Johnson Builders and United Wall Systems.

The bids will be opened on October 28, 2016 at Town Hall at 2:00pm. The bids will be date stamped and reviewed for accuracy. Ransom will make recommendations and check references as needed. A spreadsheet will be created and sent to the Committee for review. The Committee will meet on Tuesday, November 1st at 5:00pm to vote on bids. This meeting will be confirmed by Erin.

A permit for the existing building demolition is required. Before the building is leveled an asbestos survey must be conducted. The cost for sampling is approximately \$1300.00.

Nan is working on the budget spreadsheet to track money that has been allocated, spent and what is still available before any bids are awarded.

The project will need a Clerk of the Works to be named at a later date.

The Committee will not meet on October 27, 2016.

Jim Bartlett reported that Joe Lipton and Heidi Hayes have both resigned. The Committee accepted the resignations. Replacements will be needed. The new members were asked to consider any candidates who may be interested in participating.

The next meeting is scheduled for November 1, 2016 at 5:00pm at the York Library.